

**Tender Document For
Contract for providing Canteen Services
College of Veterinary Science
Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana**

Tenders are invited from reputed Vendors / Contractors / Firms / Proprietorships / Cooperative Societies/Companies / Individuals for providing Canteen services at **Silver jubilee Block**,
College of Veterinary Science, GADVASU

Last Date & Time for receipt of Tender Document
12-07-2023 by 2:00 PM

Date and Time for Opening Technical Bid
14-07-2023 at 11:30 AM

Address for Submission of Tender

**O/o Dean, College of Veterinary Science
Guru Angad Dev Veterinary and Animal Sciences University (GADVASU),
Ludhiana, Punjab-141004**

Venue for opening of Technical and Financial Bids

**Committee Room, O/o Dean,
College of Veterinary Science
Guru Angad Dev Veterinary and Animal Sciences University, GADVASU,
Ludhiana, Punjab-141004**

Contact No. 0161-2414020

**College of Veterinary Science
Guru Angad Dev Veterinary and Animal Sciences University (GADVASU),
Ludhiana, Punjab-141004**

No.

Dated:

Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana intends to enter into agreement for providing Canteen services in its premises. The contractor is expected to provide Canteen services to students, faculty, staff, residents and visitors/guests of the University.

Interested vendors / contractors / firms / proprietorships / co-operative societies / individuals with the same kind of objectives can submit bids duly completed in two bid system i.e. **Technical Bid and Financial Bid on or before 12-07-2023 by 2:00 PM.**

The technical bid and the financial bid should be placed by the bidder in separate sealed envelopes duly super scribed and both these sealed envelopes are to be put in a bigger envelope which should also be sealed and duly super scribed and addressed to:

**O/o Dean, College of Veterinary Science
Guru Angad Dev Veterinary and Animal Sciences
University (GADVASU), Ludhiana, Punjab-141004**

- **Technical Bid** shall contain duly sealed and signed tender document; Technical Bid Format, Undertaking (**Annexure-I**), Self-Attested Copy (**Annexure-II**), and duly filled and signed with all supporting documents as mentioned in the tender document.
- **Financial Bid (Annexure-III)** shall contain the quoted monthly License Fee payable to the University.
- The Technical Bids will be opened on **14.07.2023 at 11:30 AM** in the committee room of Dean, College of Veterinary Science, Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana 141004 Punjab (India)
- **Financial Bids** of only those bidders will be opened whose technical bids qualify the Technical bid eligibility criteria and are found suitable. Date of opening of Financial Bids will be decided after technical bids have been evaluated by the University and successful bidders (technical bid) will be informed accordingly. The University reserves the right to accept or reject any or all of the bids without assigning any reason. The University shall not be responsible for any loss or postal delay of the document in transit.

Technical Eligibility Criteria:-

1. The bidder should preferably have experience of satisfactorily running canteen(s)/ hostel(s) two years in reputed educational institutes/Government Sector/similar organizations.
2. The bidder having experience of running canteen/mess/restaurant/food outlet other than above organizations can also apply for the tender. The bidder should possess license as per Food Safety and Standards Act, 2006 (Attested copies of FSSAI License to be attached **for two years**). **Please ensure that the copies of annexure of the FSSAI License showing the details of “Items of food manufactured handled” is also attached.**

***If FSSAI License is not available with the bidder(s), the successful bidder will have to obtain site specific FSSAI License.**
3. The committee can visit the previous/existing establishment which the bidder is running for verification purposes.

Note: Copies of the documents in support of each of the Eligibility conditions should be enclosed with the Technical Bid.

Tender documents containing detailed terms and conditions can be downloaded from the university website www.gadvasu.in

1. All the bidders are requested to go through the terms and conditions and standards for running of canteens in consonance with the terms and conditions before submitting the bids.
2. The minimum bid of the Silver Jubilee canteen is Rs.22000/- per month + 18% GST+ other admissible charges.
3. **Earnest Money Deposit (EMD)** amounting to **Rs.30,000/-** in form of a demand draft as per details above is to be submitted, in favor Dean, COVSc, GADVASU is to be submitted along with the Technical Bid and must be in the envelope of technical bid
4. This **Earnest Money Deposit (EMD)** will be returned to the bidders except for the three highest bidders whose earnest money will be retained till to start the functioning of canteen by the contractor.
5. The bids should be valid for a period of at least 90 days.
6. The successful bidder will have to deposit refundable security equal to six month license fee before taking possession of the canteen and furnish a bond on non-judicial stamped paper for Rs.100/- within three working days.
7. In case of tie the tie will be broken by draw of lots
8. The tender committee reserves the right to reject any bid without assigning any reason and cancel the tender at any stage
9. Bid shall be quoted in figures as well as in words. The bids should not contain correction, erasers and overwriting, it will result in rejection of bids straightway.

10. Conditional/Telegraphic/incomplete/ambiguous tenders shall not be considered.
11. All disputes shall be settled within the jurisdiction of the District Courts, Ludhiana only.
12. For any further enquiry bidder can contact in the office of undersigned from 9:00 am to 2:00 pm (Ph. No.0161-2414020).

Penalties for violation of rules, terms and conditions

Failure to supply food in terms of quality, quantity and as per the menu indicated along with the hygienic atmosphere will attract penalty. For not adhering to contractual conditions, University shall be free to impose monetary fine as deemed fit on the Contractor. If any fines are imposed the same shall be deposited by the Contractor to the University. The Contractor may be fined in case of violation of the following:

1. If the Contractor fails to pay license fee and other charges by the due date i.e first week of the month , he/she shall have to pay a penalty of Rs.500/- per day.
2. Vegetables used should be fresh and of good quality. If vegetables kept for use are found to be rotten or of poor quality, then a fine of Rs. 1,000/- for each occasion will be imposed.
3. Each complaint of unclean utensils would lead to a fine of Rs. 500/- on the Contractor.
4. If poor quality raw material is used for preparation of food items, a penalty of Rs. 1,000/- for each occasion will be imposed.
5. If it is found that food items are not cooked properly or if quality of any item served is not up to the mark (decided by Committee) the fine of Rs 1000/- would be imposed on the contractor.
6. In case eatables are sold by the Licensee after the expiry date as mentioned by the manufacturer or stale food is served by the contractor, a penalty of Rs. 500/- will be imposed for each default.
7. In case of repeated violation of terms & conditions by the contractor, the university can terminate the contract.

-Sd-
Dean
College of Veterinary Science